

Town of Lyme
Select board
Minutes for May 2, 2013

The following were present for part or all of the meeting: Charles J. Smith (Chair), Richard Vidal (vice-chair), Susan J. MacKenzie (member) and Dina Cutting (Administrative Assistant), Chief O'Keefe (Police Chief), Fred Stearns (Road Agent), Patricia Jenks (Town Clerk), Joanne Coburn (Tax Collector), Community members: Collin Robinson and David Allen.

1. Meeting was called to order at 8:00AM by Chair Smith.
2. Smith opened the hearing at 8:00AM for the Discretionary Preservation Easements. The following renewals were signed:
 - Sears, Dorothy- 11 North Thetford Road Lyme NH 03768
 - Bognolo, Cynthia- 25 Market Street Lyme NH 03768
 - Allen, David & Karen- 1 Pinnacle Road Lyme NH 03768Mr. Robinson gave a brief description of the Allen and Bognolo easement deeds.
3. The Public hearing was closed at 8:10AM.
4. Fred Stearns: Stearns reviewed the following topics:
 - stock piling of material for the Baker Hill Road project
 - J&B Plumbing is at the Highway garage lowering the well head and installing man hole and cover. The Highway Department is doing the excavation for the drainage on this project.
 - Stearns will use block grant funds for paving on Acorn Hill Road and Goose Pond road (out by the Hanover line). Will wait to see what is left for funding and possibly use the balance for various spot on River Road. Cutting will prepare the bid documents.
 - The Selectmen noted several hazardous trees along town roads. The Highway Safety Committee will be working on this project.
5. Joanne Coburn: Coburn reviewed her material from the recent workshop she attended. She distributed a handout referring to RSA 80:80, 80:80 III, 80:52-a, 41:29 and 80:76. She would like the Selectmen to sign official documents to give her authority to deposit tax monies, and authority to except pre-payments. Followed was a discussion concerning deeding property centered around a gray area which is the definition of "not in the best interest of the town" and what this means". Coburn suggested the Town contact Steve Hamilton at the DRA to get clarification on this.
6. Patricia Jenks: Town Clerks office will be opening at 11:00AM Friday morning due to an unforeseeable issue. The office will stay open late to try and give community members some flexibility. Because we do not know how long the Deputy Town Clerk will be out it was the sense of the Selectboard to have the Town Clerk advertise for a long term fill-in for the Deputy Town Clerk in her absences.
7. MacKenzie moved to approve the minutes of the April 25th, 2013 meeting. Seconded by Vidal. Voted unanimously in favor.
8. Matters arising: Hand and Heart Production was reviewed again. O'Keefe noted various costs associated with this function. The Selectboard reported Mr. Brown was going to the zoning board for

a variance that would allow this property to be used for a commercial event. Cutting will check with the DRA to see if this will have any effect on the Current Use designation for the land owner.

9. The Selectboard has not been able to find out who was doing the upgrading and work on the class VI portion of Shoestrap Road.
 - ✓ MacKenzie moved to send a letter to all residents on Shoestrap Road and Maple Lane to inform them that any upgrading and or work done on a Class VI road must have the permission of the Selectboard before any work is done. If work is done without the Selectboards permission a cease and desist will be ordered. Seconded by Vidal. Voted unanimously in favor.

The Selectboard noted the gates should be closed at all times. People may pass through but must close the gates behind them.

10. After a discussion of past starting wages Smith motioned and Vidal seconded to have the starting wage for the Transfer Station Attendants position be set at \$9.50. Voted unanimously in favor.
11. Cutting reported the office staff will be meeting today to review and firm up re-organization of the office duties and a list of job responsibilities for the clerk position. Vision will be coming to run a training class for all office personnel. This will enable the staff to re-organize, get the most efficient use of this program and cross train personnel. Once the position is filled the class will be set up.
12. Intent to cuts were signed for the following:
 - i. Mudge, Eleanor-Map 403 Lot 29.1- Lamphire Hill Lane
 - ii. Lock Lyme Lodge-Map 408 Lot 22-Route 10
13. Report of wood cut and warrant for timber tax for the following were signed:
 - i. Pike, Roberta-Map 421 Lot7- \$33.61
 - ii. Swift, Walter & Kathleen-Map 407 Lot 98- \$255.08
14. The following appointments were approved:
 - Heritage Commission: Jane Fant
 - Class V Roads Committee: Dan Brand & Bill Malcolm

15. No Committee or Commission reports.

16. Chief O'Keefe reported the new cruiser is here. He is researching the best way to relieve the town of the old cruiser. The trade in was not acceptable so he would like to find another way to sell this vehicle without having to strip it of all the interior equipment. This should allow for a better deal for the Town.

17. Bliss Lane property: The land owner approached the town to see if there was any interest in using this property for affordable/elderly housing as the town has been discussing these topics in public meetings. This particular lot has agricultural soil, wetlands and is in the Hewes Brook water shed. It would be very difficult to form a buildable lot from the 8.1 acres. Because of the possible protection of wetlands, agricultural soils and the Hewes Brook water shed the Selectboard would like the Conservation Commission to look at this property for consideration.

18. The Selectboard reviewed the write ups for River Road. They will be sent to Beth Peck at the NH

Homeland Security and Emergency Management Hazard Mitigation Program.

19. At 9:37AM Smith moved to enter non-public session in accordance with RSA 91-A: 3 II (c). Seconded by Vidal voted unanimously by roll call vote. Present at this time are Smith, Vidal, MacKenzie, & Cutting.
20. At 9:55AM Smith moved to enter public session. Seconded by Vidal. Voted unanimously in favor having voted 3-0 to seal the minutes of this non-public session.
21. At 10:20AM Smith moved to adjourn. Seconded by MacKenzie. Voted unanimously in favor.

Respectfully Submitted,

Dina Cutting
Administrative Assistant